

## South Salt Lake Valley Mosquito Abatement District

### Board Meeting Minutes

October 13<sup>th</sup>, 2025 at 2:00 pm

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District (SSLVMAD), Salt Lake County, State of Utah, met via an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present Tarrah Anderson (Herriman), Ellen Birrell (Cottonwood Heights), Ty Brewer (Holladay), Don Christensen (West Valley), Brad Gilson (Draper), Kelvin Green (West Jordan), Kathie Johnson (South Jordan), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Laverne Snow (Murray), and Greg Wilding (Bluffdale).

The following board members were absent: Jeff Bossard (Brighton), Tish Buroker (Riverton), Silvia Catten (Millcreek), Paul Glover (Midvale), and Natalie Pinkney (South Salt Lake).

Also attending were Dan McBride (District Manager), Scott Sommer (Assistant Manager), Eric Gardner (Assistant Board Clerk), and resident Gene Drake.

1. **Welcome.** Price conducted the meeting and called the meeting to order and welcomed everyone at 2:04 pm.
2. **Citizen Comments.** No citizens commented.
3. **Board Conflicts of Interest Disclosures.** No board members disclosed any conflicts of interest.
4. **Approve Minutes.** Risk moved to approve the minutes of the September Board meeting. Brewer seconded the motion, and the motion carried with all in favor.
5. **Audit Committee Report - Fraud Risk Assessment** McBride presented the Fraud Risk Assessment as reviewed by the Audit Committee reporting a tentative score of 345 out of a possible 395 denoting low risk. The report reflected adequate separation of financial duties, and adequate written policies regarding conflicts of interest, procurement, ethical behavior, reporting fraud and abuse, travel, credit cards, personal use of entity assets, information and computer security, and cash receipting and deposits. The report noted that no licensed financial expert is included as part of the District's management team and no members of management have at least a bachelor's degree in accounting. Employees and elected officials are required to annually commit in writing to abide by a statement of ethical behavior. Pending receipt of documentation, full points were tentatively awarded for all members of the governing body completing required training. As noted in the report, one member of the management team (McBride) completed at least 40 hours of formal financial training this year and the District does promote a fraud hotline. The District does not have a formal internal audit function but does have a formal audit committee.

Price stated that the audit committee recommends accepting the report. Christensen moved to approve the Fraud Risk Assessment Report; Green seconded the motion and the motion carried with all in favor.

6. **Third Quarter Financial Review** McBride presented the 3<sup>rd</sup> quarter financial review noting \$184,700.66 in the PTIF Operating Fund, and \$593,099.24 in the PTIF Capital Fund. He reported \$511,430.47 in the PTIF Reserve fund, representing an anticipated and intentional reduction from \$627,301.63 the previous year as the excess fund balance is reduced. With \$10,382.45 in the Zions Checking account the total balance comes to \$1,299,612.82. Outstanding debt includes \$7,664.00 in accounts payable, \$251.89 in credit cards, and \$39,658.30 in payroll and tax liability. Interest earned came to \$757.24 in the operating fund, \$2,129.10 in the capital projects fund, and \$1,835.92 in the reserve fund. McBride also presented outstanding and processed checks and public employee and payroll numbers.

7. **Public Meeting Statement regarding Truth in Taxation.** McBride presented the following statement:

The South Salt Lake Valley Mosquito Abatement District hereby announces its intent to levy a property tax rate that exceeds the current certified tax rate, thereby increasing the current property tax. This proposed increase is necessary to ensure the continued delivery of essential public health services and to address long-standing operational and capital needs.

The proposed increase amounts to \$320,000, which would bring the District's total property tax revenue to \$1,420,000 for the 2026 fiscal year.

The expressed purpose of the additional revenue are as follows:

- **Cost Stabilization for Essential Services – \$160,000**  
To sustain uninterrupted service levels, restore key programs such as Public Relations and Black Fly control, and maintain the District's financial health.
- **Operational Enhancements – \$100,000**  
To expand drone-based surveillance and treatment, upgrade data systems for improved responsiveness, and implement ecologically conscious control measures.
- **Capital Budget Increase – \$60,000**  
To support future capital projects, modernize the fleet and equipment, and expand laboratory capabilities.

This represents an approximate 29.09% increase over the current certified tax rate

A Public Hearing regarding this proposed tax increase will be held on December 8th, 2025 at 6:00 p.m. at the District Offices. The hearing will also be accessible virtually via Zoom at: <https://us02web.zoom.us/j/81630315463>.

8. **2026 Budget Discussion** McBride presented a tentative budget for 2026 not including any additional funds that may be associated with a pending proposal to increase the property tax rate. As such, the tentative 2026 budget is similar to the 2025 budget. A few adjustments include decreasing the amount budgeted for conferences, insecticides, services of a neighboring mosquito abatement district, and vehicles, and increasing the amount for payroll, research, service charges, technology, and utilities.

9. **Conditions of the District**

McBride explained that mosquito activity has seasonally declined but also noted concerns about trends in West Nile virus (WNV) activity locally and throughout the

nation. He commented that high numbers of WNV positive mosquitoes were seen at the District, in Utah, and across the nation in 2025. The number of human cases of WNV in the District was also higher than last year. Though reasons for fluctuations in WNV numbers are not definitively understood, McBride noted historical cyclical fluctuations with previous peaks in Utah and the District in 2017 and 2006.

The District engaged in public relations events at libraries in Riverton, Taylorsville, and Herriman as well as at the Segoe Lily Gardens Fall Festival in Sandy. Upcoming outreach events include presentations in elementary schools and with some special interest groups including Pond Owners of Utah, the Dimple Dell Historic Society, and city health representatives.

McBride reported 100 WNV positive mosquito pools at SSLVMAD, 250 in Salt Lake County, and 552 in Utah. Seven human cases have been reported in SSLVMAD, a total of 8 in Salt Lake County, and 48 in Utah. McBride mentioned travel related cases of Dengue, Malaria, and Chikungunya in Utah, as well as locally acquired cases elsewhere in the nation, though noted that national data are incomplete because reporting has not continued through the federal government shutdown.. He also reported that St. Louis Encephalitis virus (SLEV) has been detected in 11 mosquito pools at SSLVMAD and 41 in Salt Lake County. No human cases of SLEV have been reported in Utah.

McBride further reported that the total acres treated at SSLVMAD was below average, as were the number of mosquitoes in surveillance traps, and the number of service requests received.

Upcoming conferences include the annual meeting of the Utah Mosquito Abatement Association in October and the annual meeting of the Utah Association of Special Districts in November.

A secondary truth in taxation notice will be sent to cities, and board members were invited to present the statement at city council meetings with McBride assisting as necessary.

Safety goals since the last board meeting were met and no new incidents were reported.

10. **Board Meeting Items for November 10<sup>th</sup> Meeting** Birrell noted that the oath of office should be administered for her as a new board member.
11. **Approve Bills.** Risk moved to approve the bills; Wilding seconded the motion.
12. **Adjourn.** Christensen moved to adjourn the meeting, and the meeting was adjourned at 2:54 pm.